Pursuant to the Charter for the City of Humboldt, Tennessee, the following Ordinance is enacted by the Board of Mayor and Aldermen of the City of Humboldt establishing a Cemetery Committee for the City of Humboldt.

CITY OF HUMBOLDT
CEMETERY COMMITTEE

I. NAME AND PURPOSE

A. The name of the committee shall be CITY OF HUMBOLDT CEMETERY COMMITTEE, hereinafter referred to as the Cemetery Committee.

B. The Cemetery Committee was established by the Humboldt Mayor and Board of Aldermen by ordinance duly enacted by second and final reading on _____, 2025, pursuant to the Humboldt Municipal Charter.

C. The Cemetery Committee purpose is for the professional operation and management of Rose Hill Cemetery, owned by the City and located within the corporate limits of Humboldt, Tennessee.

II. MEMBERSHIIP, APPOINTMENT, TERM, VACANCIES

A. The Cemetery Committee shall consist of five (5) members appointed by the Humboldt Mayor and approved by the Board of Aldermen. The members shall be individuals who, in the view of the Mayor and Board of Aldermen, are qualified to act in the best interests of the Rose Hill Cemetery. The membership of the Cemetery Committee shall include the following:

1. One (1) representative of the Humboldt Mayor and Board of Aldermen.

2. At least one (1) representative of an area funeral home, an area funeral home by definition being any funeral home located in Gibson County, Tennessee.

B. The members of the Cemetery Committee shall be qualified electors of the City of Humboldt, with the exception of the representative of an area funeral home that might be outside the corporate limits of the City. .

C. The initial term of the appointments to the Cemetery Committee shall be for three (3) years. After the initial term, three members shall be appointed to four (4) year terms and two members to three (3) year terms. Thereafter, all appointments shall be for three (3) year terms. Members shall hold office until a successor is appointed. The terms of office shall end on December 31st of each year.

D. The Mayor shall appoint members of the Cemetery Committee, to be approved by the Board of Alderman, to fill unexpired terms and terms of those who may resign or who fail to qualify for any reason.

E. Members of the Cemetery Committee shall serve without compensation.

III. OFFICERS

A. The Cemetery Committee shall elect a Chair, Vice-Chair, and a Secretary-Treasurer at their first meeting and annually at the October meeting beginning in 2025. Other officers shall be elected as necessary. Officers are eligible for re-election.

B. The Chair shall preside at all meetings of the Cemetery Committee, shall bring matters of immediate attention to the Cemetery Committee, shall announce any special meetings to the membership and shall represent the Cemetery Committee before the Mayor and Board of Aldermen, as necessary.

C. The Vice-Chair shall perform all of the duties of the Chair in the absence of the Chair and/or at the Chair's behest. .

D. The Secretary-Treasurer shall keep the minutes of the Committee and perform such other clerical duties as deemed necessary by the members. The Secretary-Treasurer shall be responsible for all funds of the Cemetery Committee and disburse all monies of the Committee and present financial statements to the Committee at least annually.

IV. Meetings

A. Cemetery Committee meetings shall be held at least four times per year, on dates and at locations established by the Committee. The day and time of meetings shall be set at a time that is most convenient for members.

B. The Chair of the Cemetery Committee shall preside over all meetings. In his or her absence, the Vice-Chair shall preside over all meetings.

C A simple majority of Committee members present will constitute a quorum.

D. The Secretary shall notify all members of the Board of any called or regular meetings at least five (5) days prior to said meeting.

V. Financial

A. There shall be a City of Humboldt Cemetery Endowment Fund. The Endowment Fund will make distributions as needed to support the operation and maintenance of the Rose Hill Cemetery. The Endowment Fund will be held by the Cemetery Committee Treasurer. Additions to the endowment may be made at any time by anyone.

B. There shall be a City of Humboldt Cemetery Operating Fund. The Operating Fund will make distributions as needed for the operation and maintenance of the Rose Hill Cemetery. The operating fund will be held by the Cemetery Committee Treasurer.

VI. Management

The Cemetery Committee shall make recommendations, to be approved by the Board of Mayor and Aldermen, to the cemetery grounds-keeper or others employed by the City of Humboldt for the maintenance of the cemetery.

VII. RULES AND REGULATIONS

Rules and Regulations for the Rose Hill Cemetery Association promulgated by the Cemetery Committee, to be approved by the Board of Mayor and Aldermen, shall provide the Cemetery Committee full authority to insure proper management, maintenance, and care for the security and preservation of Rose Hill Cemetery.

RULES AND REGULATIONS
FOR ROSE HILL CEMETERY

These regulations may be changed or modified at any time at the discretion of the City of Humboldt Cemetery Committee by a vote of the majority of the Committee then present.

HOURS & DATES OF OPERATION

The Cemetery is open to the public from dawn until dusk everyday or as directed by approiate officials of the City of Humboldt.

MONUMENT AND MARKERS:

Upright monuments should, at a minimum, contain the name of the deceased. Grave markers and/or monuments for burial plots without markers should also contain the name of the deceased and date of death.

Granite corner markers of burial plots are permitted and recommended for larger plots.

Concrete foundations reaching below frost line are required for all upright monuments. Foundations are not required for flush markers. Markers should be set on a well-drained bed of stone dust or similar material at least 4 inches deep. All flush markers shall be set and kept level with the ground so as not to be damaged by mowing machines.

FURTHER RESTRICTIONS:

Maintenance of the Cemetery is the sole responsibility of the City of Humboldt, including but not limited to, grass mowing, road and utilities maintenance, and major repairs.

The burial plots of land shall not be used for any other purpose than as a place of burial of the human dead. The use and occupancy of said plots is subject to all regulations which the Cemetery Committee may have made or shall hereinafter make in relation to said Cemetery.

No curbing, fence, or enclosure of any kind, will be permitted in or around any plot.

The planting of flowers on graves should be to the side and in close proximity of the upright monument so as not to impede or interfere with grass mowing and trimming. The City and Cemetery Committee are not responsible for damage to plantings from mowing and trimming activities.

All dead or damaged plantings, broken pots, vases and other unsightly grave decorations will be removed and disposed of.

The consumption of alcohol and use of recreational drugs are prohibited on cemetery grounds.